

*fabamu*

NETWORKS FOR SOCIAL JUSTICE

FINANCIAL REPORT

1 AUGUST 2004 – 31 JULY 2005

# FAHAMU TRUST ANNUAL ACCOUNTS

1 AUGUST 2004 – 31 JULY 2005

Fahamu Trust was registered as a charity in the UK (No. 1100304) in July 2003, with the following objectives: 'The advancement of education of the public world wide by the publication of electronic newsletters, courses and disseminating of information on human rights.'

## Board of Trustees

Belinda Allan (founding member of the Refugee Studies Centre, University of Oxford)  
Paddy Coulter OBE (Director of Studies, Reuters Institute of Study for Journalism at the University of Oxford)  
Shereen Karmali (Editor and Governor, Oxford Brookes University)  
Colin Burton (Chartered Accountant)  
Executive director: Firoze Manji

## Trustee's responsibilities in relation to the financial statements

The law applicable to charities in England and Wales requires trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees are

required to follow best practice and:

- Select suitable accounting policies which have been applied consistently
- Make judgements and estimates that are reasonable and prudent
- State whether the applicable standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

This financial report accompanies the narrative annual report for the period.

FAHAMU TRUST STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2005

	Note	Unrestricted funds	Restricted funds	Total funds 2005	Total funds 2004
		£	£	£	£
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary income:					
Novib		-	85,429	85,429	-
Christian Aid	20,000	20,000	-	20,000	-
Unlimited Millennium Fund		-	15,000	15,000	-
New Field Foundation Fund of the Tides Foundation		-	4,112	4,112	-
Total smaller donations		1,081	-	1,081	3,215
Total voluntary income		21,081	104,541	125,622	3,215
Investment income		25	-	25	-
Incoming resources from charitable activities		900	-	900	-
<b>Total incoming resources</b>		<b>22,006</b>	<b>104,541</b>	<b>126,547</b>	<b>3,215</b>
<b>Resources expended</b>					
Charitable activities	5	1,002	11,714	12,716	-
Governance costs	4	392	-	392	-
<b>Total resources expended</b>		<b>1,394</b>	<b>11,714</b>	<b>13,108</b>	-
<b>Net incoming resources</b>		<b>20,612</b>	<b>92,827</b>	<b>113,439</b>	<b>3,215</b>
Net movement in funds		20,612	92,827	113,439	3,215
Reconciliation of funds					
Total funds brought forward		3,215	-	3,215	-
<b>Total funds carried forward</b>		<b>23,827</b>	<b>92,827</b>	<b>116,654</b>	<b>3,215</b>

FAHAMU TRUST  
BALANCE SHEET AS AT 31 JULY 2005

	Note	2005 Total funds	2004 Prior year funds
		£	£
<b>Current assets</b>			
Cash at bank and in hand		137,544	3,215
<b>Total current assets</b>		<b>137,544</b>	<b>3,215</b>
<b>Liabilities</b>			
Creditors:			
Amounts falling due within one year	6	20,890	-
<b>Total assets less current liabilities</b>		<b>116,654</b>	<b>3,215</b>
The funds of the charity:			
Restricted income funds	7	92,827	-
Unrestricted income funds	7	23,827	3,215
<b>Total charity funds</b>		<b>116,654</b>	<b>3,215</b>

Approved by the trustees and signed on their behalf:

BELINDA ALLAN, Co-Chair of Trustees

Date 17th February 2006

The notes on pages 4 and 5 form part of these financial statements.

# FINANCIAL REPORT: FAHAMU TRUST

## FAHAMU TRUST NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2005

### 1 Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable Accounting and Reporting by Charities: Statement of Recommended Practice (Revised SORP 2005).

#### 1.2 Income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

#### 1.3 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### 1.4 Governance costs

Include the cost of the preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### 1.5 Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specific service or output.

#### 1.6 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

### 2 Related party transactions and trustees' remuneration

4 Trustees received no emoluments (£ nil 2004) nor expenses in the year (£ nil 2004)

for performing duties as trustees. Trustee Belinda Allan received £900 to assisting the implementation of the BME project grant from Unlimited Millennium Fund.

Trustee Shereen Karmali is a director and member of Fahamu Ltd. The company releases staff to work directly on trust activities. Some charges relating to trust activities are reimbursed, at cost, to Fahamu Ltd. The value for the year ended 31.07.2005 totaled £3,794. Fahamu Ltd advanced to the trust £20,595 which was repaid in September 2005. No interest was charged on this advance.

3 Independent examiner's fees	£	£
	2005	2004
Independent examiner's fees for reporting on the accounts	295	Nil

### 4 Allocation of support costs and overheads

	£	£	£	£
	Total allocated	Governance	Charitable activities	Basis of apportionment
Office	1,339	97	1,242	Usage
Internet donation costs	263	-	263	Usage
Independent examiner	295	295	-	Usage
Bank charges	5	-	5	Usage
	1,902	392	1,510	

The total support cost attributable to charitable activities is then apportioned as follows:

Total Costs	£
Training Courses	102
BME project	196
Pambazuka News	627
SMS & GCAP	585
	1,510

5 Analysis of charitable expenditure	£	£	£
	Activities undertaken directly	Support costs	Total
Training courses	900	102	1,002
BME project	2,365	196	2,561
Pambazuka News	7,941	627	8,568
SMS & GCAP	-	585	585
	11,206	1,510	12,716
<b>6 Creditors and accruals</b>		£	£
Amounts falling due within one year		2005	2004
		£	£
Other creditors		20,595	-
Accruals		295	-
		20,890	-
<b>7 Movement of major funds</b>		£	£
<b>Unrestricted fund</b>			
Balance at 1 August 2004		3,215	
Incoming reserves		22,006	
Outgoing reserves		1,394	
Balance at 31 July 2005		23,827	23,827
<b>Restricted fund</b>			
Balance at 1 August 2004		-	
Incoming reserves		104,541	
Outgoing reserves		11,714	
Balance at 31 July 2005		92,827	92,827
Total unrestricted and restricted fund			116,654

The unrestricted funds are available to be spent for any of the purposes of the charity.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Fahamu Trust (Charity number 1100304)

On accounts for the year ended 31 July 2005

### Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act); and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that;

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

(2) in which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date 29 April 2006

PRL Alcock

Chartered Certified Accountant, Well Place, Bampton, Oxfordshire

## SUMMARY ACCOUNTS FOR FAHAMU LTD

Fahamu Ltd, a not-for-profit company limited by guarantee, has since its establishment received grants to undertake activities from a wide number of funders. With the establishment of Fahamu Trust in 2003, grant applications have increasingly been made by the trust rather than by Fahamu Ltd. However, as the two legal entities are closely related a summary of the annual accounts of Fahamu Ltd are also presented here. Full details are available upon request.

### FAHAMU LIMITED

#### Income and expenditure account for the year ended 31 July 2005

	2005	2004
	£	£
Turnover	68,646	63,681
Distribution and administrative expenses	(59,477)	(60,407)
Operating surplus	9,169	3,274
Interest receivable	876	992
Surplus on ordinary activities before taxation	10,045	4,266
Taxation on ordinary activities	270	-
Surplus on ordinary activities after taxation	9,775	4,266
Retained surplus brought forward	21,135	16,869
Retained surplus carried forward	30,910	21,135

### FAHAMU LIMITED COMPANY LIMITED BY GUARANTEE NO 4241054

#### Balance sheet as at 31 July 2005

	2005	2004
	£	£
Fixed assets	270	1,458
Current assets		
Stock	845	1,765
Debtors	32,715	1,127
Cash at bank and in hand	5,141	25,741
Funds held on behalf of others	20,861	7,000
	59,562	35,633
Creditors:		
Amounts falling due within one year	(28,922)	(15,956)
Net current assets	30,640	19,677
Total assets less current liabilities	30,910	21,135
Net assets	30,910	21,135
Reserves		
Revenue reserve	30,910	21,135

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.249A (1) of the Companies Act 1985. Members have not required the company, under s.249B(2) of the Companies Act 1985, to obtain an audit for the year ended 31 July 2005. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s.221 of the Companies Act 1985, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 July 2005 and of its surplus for the year then ended in accordance with the requirements of s.226A, and which

otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements which have been prepared in accordance with the special provisions of Part V11 of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective June 2005).

#### Restricted project funds

	Balance 1.8.04	Total movement in funds		Balance 31.7.05
		Incoming	Outgoing	
	£	£	£	£
1 Article 19	7,000	14,210	21,210	-
2 Christian Aid	-	5,000	5,000	-
3 DANIDA	-	3,077	3,077	-
4 IDRC	-	14,770	14,770	-
5 Oxfam	-	88,267	83,267	5,000
6 United Nations	-	67,780	67,780	-
7 University for Peace	-	59,118	43,257	15,861
8 TrustAfrica	-	17,752	17,752	-
	7,000	269,974	256,113	20,861

- 1 Article 19: A grant from the Swedish International Development Agency (SIDA) enabled Fahamu and Article 19 to develop distance learning course on Campaigning for Access to Information and to run courses in Africa for journalists.
- 2 Christian Aid provided a grant to enable Fahamu to publish a series of special issues of Pambazuka News on Economic Partnership Agreements.
- 3 The Danish International Development Agency (DANIDA) supported Fahamu to provide training in effective writing to development staff in Nicaragua.
- 4 The Canadian International Development Research Centre (IDRC) supported Fahamu to develop content management systems on-line for health-based organisations in

southern Africa, and a further grant to support resource mobilisation capabilities of health workers in West Africa.

- 5 Oxfam GB made a grant to Fahamu to support the use of ICTs and mobile phone technologies in support of the Global Call to Action against Poverty, and to support the organisation of a concert in Accra, Ghana.
- 6 The Office of the UN High Commissioner for Human Rights (OHCHR) provided a grant to Fahamu to develop training materials on Conflict Prevention and Prevention of Torture for National Human Rights Institutes internationally.
- 7 University for Peace supported Fahamu to develop a distance learning course on the Role of the Media in the Rwanda Genocide and to train journalists and senior officers of the Rwandan Defence Force.
- 8 TrustAfrica supported Fahamu to support the publication of Pambazuka News, the weekly electronic forum for social justice in Africa.
- 9 Related party transactions and trustees' remuneration: Shereen Karmali, Belinda Allan and Paddy Coulter are trustees of Fahamu Trust, a registered charity. The company releases staff to work directly on trust activities. Some charges relating to trust activities are reimbursed at cost to Fahamu Ltd. The value for the year ended 31.07.2005 totaled £3,794 . Fahamu Ltd advanced £20,595 to Fahamu Trust, which was repaid in September 2005. No interest was charged on this advance.

**Fahamu**

2<sup>nd</sup> Floor, 51 Cornmarket Street, Oxford OX1 3HA, UK  
Tel: +44 (0)1865 727006 Fax: +44 (0)1865 727909  
info@fahamu.org www.fahamu.org

**Fahamu South Africa**

The Studio, 6 Cromer Road, Muizenberg 7945, Cape Town, South Africa  
Tel: +27 (0)21 788 9612 Mobile: +27 (0)73 232 3043  
info@fahamu.org.za

**Fahamu Kenya**

P O Box 47158 - 00100, GPO Nairobi,  
1st Floor, Shelter Afrique House, Mamlaka Road, Nairobi, Kenya  
Tel: +254 (0)20 272 5991 Mobile: +254 (0)725 721623  
stella@fahamu.org

Fahamu Trust is registered as a charity 1100304  
Fahamu Ltd is a company limited by guarantee 4241054  
Fahamu SA is registered as a trust in South Africa IT 372/01  
Fahamu Ltd is registered in Kenya as F15/2006